

**MINUTES OF THE COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE MEETING (CDAC)
JANUARY 19, 2021**

The meeting was held virtually via Cisco Webex on **Tuesday, January 19, 2021** to meet the requirements set forth in the Declaration of Emergency Directive 006 issued by Governor Steve Sisolak on March 12, 2020 to facilitate the State's response to the COVID-19 pandemic.

I. OPENING CEREMONIES

Ms. Jacqueline Ingram, Chairperson, called the meeting to order and led the group in the Pledge of Allegiance.

Ms. Ingram explained that due to COVID-19 and in-person gathering restrictions, the meeting will take place virtually via Webex. She gave instruction on how to join the meeting via phone or internet as well as brief instructions on how to use Webex.

Ms. Ingram gave instructions on submitting Oath of Office.

II. Public Comment – At this time, the Committee will hear comments from the public regarding items not listed on the agenda as posted.

No public comments.

III. Recognize and introduce 2020/2021 Community Development Advisory Committee (CDAC) members and CRM staff.

Committee and staff introductions were made.

IV. ACTION – Approve minutes for February 4, 2020 meeting.

A motion was made to approve the minutes from February 4, 2020. Motion was approved.

V. Welcome by Kristin Cooper, Assistant Director, Clark County Social Service.

Ms. Kristin Cooper, Assistant Director, Clark County Social Service, briefly reviewed the work that the Social Service team has done to contribute to the community due to the pandemic. She briefly discussed the importance of CDAC and the projects to come. Ms. Cooper welcomed and thanked

everyone for their continued commitment.

VI. General discussion of purpose of CDAC, proposed meeting schedule, and roles and duties of representatives (Jasmine Carr).

Jasmine Carr, Grants Coordinator, stated the purpose of CDAC is to provide input on what the community needs are. She explained the ground rules for the meeting. Protocol items were discussed such as Oath of Office, Declaration of Emergency Directive 006 and the navigation of Webex and virtual meetings. Ms. Carr discussed the nature of non-voting members from the incorporated cities of Mesquite, Boulder City, and North Las Vegas. All meetings are public, she stated, and members should disclose any potential conflict of interest regarding the applicants, and covered the travel reimbursement system.

Ms. Carr explained the CDAC process. Applications are made available through ZoomGrants. All related materials are then submitted electronically and reviewed by CRM staff to ensure certain thresholds are met, including project eligibility, completed application, and all requested documents have been provided.

Ms. Carr informed members of the CDAC schedule. The next meeting is on February 2, 2021. HOME applicants will present at the February 2 meeting. CDAC Recommendations for HOME/AHTF and the recommendation review from the ESG/CoC working group will take place on February 16. All meetings will be held via Webex and begin at 6 pm. She discussed project approval and the funding schedule.

Program contacts:

Jasmine Carr, CDAC, CDBG Jasmine.Carr@ClarkCountyNV.gov,
Tameca Ulmer, ESG, at Tameca.Ulmer@ClarkCountyNV.gov,
Shawna Thompson, NSP, at Shawna.Thompson@ClarkCountyNV.gov
Deanna Judkins, HOME/AHTF at Deanna.judkins@clarkcountynv.gov

Ms. Carr provided the address and number for CRM. Ms. Carr provided important website links, for the CRM website, the CRM Program Guide, and the ZoomGrants Website. Ms. Carr briefly discussed the orientation packet and the items included.

VII. General discussion of the Clark County code of conduct and ethics policy (Letty Bonilla)

Letty Bonilla, Clark County Office of Diversity, discussed discrimination, harassment, and bullying awareness and how it pertains to the CDAC committee members and meetings. She gave an in-depth overview of the County's Non-Discrimination and Anti-harassment policy.

VIII. Review of Consolidated Plan and Annual Action Plan (Deanna Judkins).

Ms. Deanna Judkins, Principal Planner, Community Resources Management, discussed the HUD Consolidated Plan process, which includes a 5-Year Consolidated Plan, Annual Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER). Ms. Judkins stated the Consolidated Plan and the Annual Action Plan are required by the U.S. Department of Housing and Urban Development (HUD). She explained that citizen participation must be included in the development of the plan and that the plan identifies community needs and prioritizes strategies for project funding. Ms. Judkins explained Clark County uses the funds to meet the objectives of the HUD program, which are: creating and preserving public facilities for low/ moderate income households. Ms. Judkins shared a spreadsheet displaying the HUD allocations.

IX. Provide overview of the Continuum of Care (Michele Fuller-Hallauer)

Michele Fuller-Hallauer, Manager, Clark County Social Service, discussed the Southern Nevada Homelessness Continuum of Care (CoC). Ms. Fuller-Hallauer started her presentation with a visualization exercise to give an example of homelessness. She gave a brief description of the definition of homelessness. In her presentation she defined the healthy system of care and shared coordinated entry sites for families, veterans, youth and adults without children. Ms. Fuller-Hallauer shared information and social media links on how the committee members can get involved with the CoC.

X. Provide overview on the Emergency Solutions Grant (ESG) Program and discuss the CDAC ESG ad-hoc committee (Tameca Ulmer)

Ms. Tameca Ulmer, ESG Grants Coordinator, Community Resources Management provided an overview on the purpose and functions of ESG as well as a general idea of the distribution of funds.

Ms. Ulmer introduced herself and began to briefly explain the purpose of the ESG funding and how it relates to the Continuum of Care (CoC). The purpose of the Emergency Solutions Grant (ESG) is to engage individuals and families living on the streets and prevent homelessness when possible. Applicants are non-profit service providers in the community who will provide services to people experiencing homelessness or attempting to avoid homelessness with a variety of services. Allowable activities under the ESG program are Rapid Rehousing, homeless prevention,

emergency shelter, HMIS, street outreach and administration. The current application is limited to two of these allowable activities, emergency shelter and rapid rehousing. The focus areas for these programs are victims of domestic violence, youth, and intact families. Ms. Ulmer gave a breakdown of the estimated 2021 funding. She discussed the option for the members to volunteer to be a part of an ad-hoc committee for ESG.

XI. Provide overview on the Community Development Block Grant Program (CDBG) and discuss project updates (Jasmine Carr)

Ms. Jasmine Carr, CDBG Grants Coordinator, Community Resources Management gave background information on the county's CDBG program and the purpose. A spreadsheet of the approved 2020-2024 CIP projects was shared.

Ms. Carr discussed the four projects that are scheduled to be started this year: Accessible Space, Inc: Hastings House Capital Improvements, Nevada Partnership for Homeless Youth (NPHY): NPHY Outreach, Volunteer and Operations (OVO) Center, Family Promise of Las Vegas (FPLV): Family Navigation Center and Jewish Family Service Agency (JFSA): JFSA Building Expansion.

XII. Provide overview of HOME Investment Partnerships Program/Affordable Housing Trust Fund (HOME/AHTF) Program and discuss threshold review results (Deanna Judkins).

Ms. Deanna Judkins, Principal Planner, Community Resources Management, provided an overview on the HOME Investment Partnerships Program (HOME)/Affordable Housing Trust Fund Grant (AHTF). HOME funds are provided through the U.S. Department of Housing and Urban Development (HUD). The HOME program was established by Congress in 1990 to provide formula grants to States and local participating jurisdictions (PJ's). These resources are used to strengthen public and private partnerships and are designed to expand the supply of affordable housing for low- and very-low income households. HOME is the largest Federal block grant to state and local governments designed exclusively to create affordable housing for low-income households.

Formerly known as Low Income Housing Trust Fund, Affordable Housing Trust Fund Grant was established by the State of Nevada in 1989 and administered by the State of Nevada, Nevada Housing Division (NHD). These funds are allocated by formula to local governments and are designed to expand the supply of affordable housing for low- and very-low

income households. They are used as non-federal match to satisfy HOME requirements.

Major program requirements:

- All assisted households must be at or below 80% AMI.
- Rental – 90% of all units developed in a year must be initially occupied by households at or below 60% AMI.
- In projects with 5 or more assisted units, a minimum of 20% must be initially occupied by households at or below 50% AMI.
- The project must stay “affordable” for a mandatory period of time.
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Public funds fill the GAP; the public subsidy is used to make up the gap in development budget. The “benefit” is the development of quality housing - that housing becomes available and affordable to lower income households. Other benefits: long term affordability, special needs and community revitalization. Ms. Judkins discussed the 2021 funding priorities.

Annually 15% of allocated funds are to be set-aside for Community Housing Development Organization (CHDO). A CHDO is a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. In order to qualify for designation as a CHDO, the organization must meet certain requirements pertaining to their legal status, organizational structure, capacity and experience.

XIII. Provide overview and instructions on the Neighborhood Stabilization Program (NSP) and discuss project updates (Shawna Thompson).

Ms. Shawna Thompson, NSP Grants Coordinator, Community Resources Management provided a brief overview on the purpose and functions of the Neighborhood Stabilization Program. The purpose of NSP is to acquire, rehab, and redevelop foreclosed and abandoned property in the areas of greatest needs.

Ms. Thompson discussed Stepping Stone Apartments which was discussed and underway last year and has since been completed. The construction of NCEP Spencer Campus has also been completed the property is just waiting on the retrieval of the certificate of occupancy. Ms. Thompson also discussed the Spencer Street Phase II project.

XIV. Provide overview and instructions of web-based grant management system, ZoomGrants, allowing members to review and analyze grant applications from home or other locations via internet (Deanna Judkins).

Ms. Judkins, Principal Planner, Community Resources Management provided detailed instructions on how to use ZoomGrants.

XV. Public Comment - At this time, the Committee will hear comments from the public regarding items not listed on the agenda as posted.

No public comments.

XVI. Adjourn.

The meeting was adjourned.

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

Clark County's Community Resources Management Division meetings are held in accessible facilities. Citizens requiring an accommodation should notify the Division of specific needs at least five days prior to the date of the event by contacting Kristin Cooper at (702) 455-5025 or TT/TDD Relay Nevada Toll-Free: (800) 326-6868 or TT/TDD Relay Nevada Toll-Free: (800) 877-1219 (Spanish) or CRMInfo@clarkcountynv.gov. (Examples of accommodations include interpreter for the deaf, large print materials, and accessible seating arrangements.)

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING
MEMBERS, STAFF, AND GUESTS PRESENT**

Vernon Pollock	Representative
Alexandria Malone	Representative
Peter Sarles	Representative
John Williams	Representative
Megan Porter	Representative
Scott Lee	Representative
Shanna McPheters	Representative
Carol Peck	Representative
Michele Brown	Representative
Briceida Castro	Alternate
Angie Heath Younce	Representative
Karen Miller	Representative
Geraldine Gerry Ramirez	Alternate
John Delibos	Representative
Nancy Ramirez-Ayala	Member-at-Large (Segerblom)
Jacqueline Ingram	Chairperson (Weekly)
Dontae Scott	Member-at-Large (Weekly)
Eric Hilbrecht	Member-at-Large (Naft)
Christopher Lee	Member-at-Large (Naft)
Lois Greene	Member-at-Large (Brown)
Chris Darling	Member-at-Large (Brown)
Donna Darden	Member-at-Large (Kirkpatrick)
Anita Wood	Member-at-Large (Kirkpatrick)
Nancy Ramirez Ayala	Member-at-Large (Segerblom)
Cherina Kleven	Vice-Chairperson (Segerblom)
Eric Jeng	Member-at-Large (Jones)
Erica Mosca	Member-at-Large (Jones)
Monica Gresser	Member-at-Large (Gibson)
Carrie Cox	Member-at-Large (Gibson)
Cherina Kleven	Vice-Chairperson
Kristin Cooper	CRM
Deanna Judkins	CRM
Jasmine Carr	CRM
Karen Schneider	CRM
Tameca Ulmer	CRM
Shawna Thompson	CRM
Michele Fuller-Hallauer	CC Social Service
Letty Bonilla	CC Office of Diversity